



TOWN OF ROCKY HILL MEETING – ACTIONS TAKEN

NAME OF PUBLIC BOARD OR COMMISSION	Town Council Meeting
DATE OF MEETING	March 16, 2015
PERSON PREPARING	Jo-Anne Booth

MEMBERS PRESENT

1. Henry Vasel, Mayor (Entered at 6:44 p.m.)	2. Nadine Bell, Deputy Mayor
3. Meg Casasanta	4. Guy Drapeau
5. Joe Kochanek	6. Bill MacDonald (Entered at 6:40 p.m.)
7. Tim Moriarty	8. Frank Szeps
9. Cathy Vargas	10.

MEMBERS ABSENT

1.	2.
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1st ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Moriarty made a motion to recess the Public Hearing at 6:59 p.m. The motion was seconded by Councilor Vargas and adopted unanimously.

2nd ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Vargas made a motion to recess the Town Council meeting at 7:00 p.m. The motion was seconded by Deputy Mayor Bell and adopted unanimously.

3rd ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Vargas made a motion to reopen the Public Hearing at 7:01 p.m. The motion was seconded by Councilor Moriarty and adopted unanimously.

4th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Szeps made a motion to close the Public Hearing at 7:15 p.m. The motion was seconded by Deputy Mayor Bell and adopted unanimously.

5th ACTION ☒ Passed ☐ Failed ☐ Tabled

Deputy Mayor Bell made a motion to come out of the recess for the Town Council meeting at 7:16 p.m. The motion was seconded by Councilor Vargas and adopted unanimously.

6th ACTION ☒ Passed ☐ Failed ☐ Tabled

Deputy Mayor Bell made a motion to nominate Sean Hussey as an Alternate member for the Planning and Zoning Commission. The motion was seconded by Councilor Szeps and adopted unanimously.

7th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Moriarty made a motion to approve the Minutes of the February 17, 2015 meeting of the Town Council. The motion was seconded by Deputy Mayor Bell and adopted unanimously.

8th ACTION ☒ Passed ☐ Failed ☐ Tabled

Deputy Mayor Bell made a motion to approve the Consent Agenda. The motion was seconded by Councilor Moriarty and adopted unanimously.

- A. Authorization to Enter Master Lease Agreement for Photocopiers/Printers Equipment-Town Wide Consolidating Lease Program

Town Council
Resolution
March 16, 2015
Photocopiers – Town Wide Management Program

WHEREAS Kyocera of New England, 716 Brook Street, Rocky Hill, CT will be issuing a check for \$41,592.55 to pay off and return the current photocopier leases that the Town has with vendors for photocopiers currently located in various Town departments.

NOW THEREFORE BE IT RESOLVED that the Town Manager or Finance Director is authorized to enter into a 60 month master agreement with Kyocera of New England, 716 Brook Street, Rocky Hill, CT, for the Town to lease twelve (12) photocopiers that will be located in various Town departments at a monthly lease cost of \$1,991.46. The Town would pay a \$0.006 per black & white copy and \$0.05 cost per color copy cost as part of the Copier Management Program that includes all parts, labor, service, and supplies (except for paper and staples).

- B. Authorization to Extend Operating Lease Renewal for Modular Classrooms at Stevens

Town Council
Resolution
March 16, 2015
Operating Lease Renewal Addendum – Stevens School Modular Classrooms

BE IT RESOLVED that the Town of Rocky Hill Town Council authorizes the Town Manager or Finance Director to accept a 36 month term lease renewal option for the three (3) modular classrooms at Stevens School with Modular Space Corporation (ModSpace), 179 Cross Street, Bristol, Connecticut with a monthly lease payment of \$1,890.00. This is a 36 month leasing arrangement with a cost to the Town for the removal of the modular classrooms at the end of the lease period. These modular classrooms lease payments will be funded by charging the

Capital Improvement Budget – budget line 01-950-000-5797 for Portable Classrooms – Stevens School in the coming years’ budgets.

Report and Recommendation

The Town installed three modular classrooms back in the summer of 2011 at Stevens School as part of the closing of Moser School. The Town’s monthly lease payments have been \$1,800. The Superintendent of Schools and the Board of Education Chairman agree with the three year addendum.

9th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Szeps made a motion to approve the Ordinance Authorizing the Lease or Licensing of Town Owned Land Located on Old Forge Road. The motion was seconded by Councilor Kochanek and adopted unanimously.

WHEREAS, the Town of Rocky Hill issued a request for proposals (RFP) for the development, construction and interconnection to the utility distribution system of a solar photovoltaic generation system to be located on Town owned land;

WHEREAS, Solar-City Corporation (Solar-City) submitted a proposal in response to said RFP;

WHEREAS, the Town has determined that it is in its best interest to enter into a Memorandum of Understanding (MOU) and one or more Solar Power Purchase Agreement(s) (PPA) with Solar-City as a result of the RFP process;

WHEREAS, said PPA(s) provide for the transfer of an interest in real property owned by the Town to Solar-City for the purpose of locating said generation system on Town owned land;

WHEREAS, Pursuant to Charter Section C4-16, said interest in real property can only be transferred through the passage of an ordinance after a public hearing; and

WHEREAS, the Town Manager is authorized to execute said MOU and PPA(s) upon the passage of the subject Ordinance;

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF ROCKY HILL that the following Ordinance is adopted:

The Town of Rocky Hill is authorized to transfer an interest in Town owned land located on Old Forge Road pursuant to the terms of a Memorandum of Understanding (MOU) and one or more Solar Power Purchase Agreement(s) (PPA). The Town Manager is authorized to execute said MOU and PPA(s) on behalf of the Town of Rocky Hill. A copy of said unsigned MOU and PPA(s) is on file in the Town Clerk’s Office and said MOU and PPA(S) are incorporated herein by reference as if fully set forth herein.

**THIS ORDINANCE WILL TAKE EFFECT IN
ACCORDANCE WITH THE TOWN CHARTER**

10th ACTION ☒ Passed ☐ Failed ☐ Tabled

Deputy Mayor Bell made a motion to approve the Resolution Authorizing the Town Manager to Execute a Memorandum of Understanding for the Potential Lease of Town Owned Property Located on Old Forge Road. The motion was seconded by Councilor Szeps and adopted unanimously.

WHEREAS, the Town of Rocky Hill issued a request for proposals (RFP) for the development, construction and interconnection to the utility distribution system of a solar photovoltaic generation system to be located on Town owned land;

WHEREAS, Solar-City Corporation submitted a proposal in response to said RFP;

WHEREAS, the Town has determined that it is in its best interest to enter into, among other things, a Memorandum of Understanding and a License or Lease Agreement with Solar-City as a result of the RFP process;

NOW THEREFORE, be it resolved that the Town Manger is authorized to execute said Memorandum of Understanding on behalf of the Town for the purpose of entering into an agreement with Solar-City and the consideration of an Ordinance to authorize the Town to License or Lease Town owned land to Solar-City.

11th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Szeps made a motion at 8:32 p.m. to go into Executive Session – Pursuant to Conn. Gen. Stat. Sec. 1-200(6)(E) and 210 (b)(10), to discuss legal opinion prepared by Attorney Michael Rose of Rose Kallor, LLP, with the Town Manager and Director of Human Resources and Legal Compliance. The motion was seconded by Councilor Moriarty and adopted unanimously.

12th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Vargas made a motion to come out of Executive Session at 9:00 p.m. The motion was seconded by Deputy Mayor Bell and adopted unanimously.

13th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Vargas made a motion to adjourn the meeting at 9:01 p.m. The motion was seconded by Deputy Mayor Bell and adopted unanimously.

**DRAFT MEETING MINUTES TO BE AVAILABLE WITHIN SEVEN CALENDAR DAYS FOR
REGULAR MEETINGS AND WITHIN SEVEN WORKDAYS FOR SPECIAL MEETINGS.**